LIBRARY BOARD OF TRUSTEES
REGULAR MEETING AGENDA

City of Calexico
Fernando “Nene” Torres Council Chambers
608 Heber Ave.
Calexico, CA 92231

MONDAY, July 3, 2023
6:00 p.m.

BOARD OF TRUSTEES
Consuelo Camacho, Chair
Guadalupe Espino, Vice-Chair
Maria Alarcon, Trustee
Angelica Angulo, Trustee
Elena Huie-Mendez, Trustee

Lizeth Legaspi, Library Manager

COUNCIL MEMBERS
Raul Urena, Mayor/Chairperson
Gloria Romo Pro Temp/Vice Chairperson
Camilo Garcia, Council Member
Javier Moreno, Council Member
Gilberto Manzanarez, Council Member
Esperanza Colio-Warren, City Manager

**AGENDA**

CALL TO ORDER
ROLL CALL
PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA

PUBLIC COMMENTS
NOTES: (Not to Exceed 3 Minutes) This is the time for the public to address the Library Board of Trustees on any item not appearing on the agenda that is within the subject matter jurisdiction of the Board. The Chair will recognize you and when you come to the microphone, please state your name and place of residence for the record. While members of the public are encouraged to participate, it is unlawful to disturb or delay the Board meeting with personal or slanderous remarks. If the item you wish to comment on is a consent item, please comment now. The Board is prohibited by State law from taking action or discussing items not included on the printed agenda. If the item you wish to comment on is on the public portion of the agenda, we will take your comment when we get to the item on the agenda. Please direct your questions and comments to the Board.

1. Library Board of Trustees Comments
2. Library Manager’s Report

CONSENT ITEMS

3. Approval of Minutes from Regular Meeting on April 3, 2023

DISCUSSION AND POTENTIAL ACTION ITEMS

4. Welcome of New Library Board of Trustees Elena Huie-Mendez
5. Drinking Fountain Update
6. Rockwood Promenade Program
7. Imperial Valley Food Bank Weekend Backpack
8. Library Board of Trustees Bylaws Approval by City Council
9. SERRA Cooperative Library System – Chair Position

10. Family Night Program Dates

11. Friends of the Library Report

INFORMATION

Attendance Report
Monthly Statistics Report
July Calendar of Activities
“All Together Now” Family Summer Reading Program Schedule

ADJOURNMENT

It is the intention of the City of Calexico to comply with the Americans with Disabilities Act in all respects. If you are a person with a disability who requires a disability-related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, please request such modifications or accommodation from the City Clerk at 760-768-2102. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to the meeting. Please advise us at the time whether you will require accommodations to participate in meetings on a regular basis. Any person affected by any application on this agenda may submit their concerns in writing to the person or appear in person and be heard in support or opposition to the proposal at the time the matter is considered on the agenda. The staff reports, applications and environmental documents may be viewed at either the office of the City Clerk, 608 Heber Avenue, from 8:30 a.m. until 5:30 p.m., Monday through Thursday, except legal holidays. Telephone inquiries may be made at 760-768-2102. If you challenge any agenda issue in court, you may be limited to raising only those issues that you or someone else raised at the public meeting described in this notice, or in written correspondence delivered to the City of Calexico at, or prior to, the public meeting.

This notice of the agenda is hereby certified to have been posted on or before 6:00 pm on Thursday, June 29, 2023

Lizeth Legaspi, Recording Secretary

Next meeting date: November 6, 2023, 6:00pm
Meeting Date: July 3, 2023
To: Library Board of Trustees
From: Lizeth Legaspi, Library Manager
Subject: Library Board of Trustees Comments
AGENDA ITEM #2

Meeting Date: July 3, 2023
To: Library Board of Trustees
From: Lizeth Legaspi, Library Manager
Subject: Library Manager’s Report
Meeting Date:       July 3, 2023
To:                Library Board of Trustees
From:             Lizeth Legaspi, Library Manager
Subject:          Approval of Minutes from Regular Meeting on April 3, 2023
CALL TO ORDER: The meeting was called to order by Chair Camacho at 6:02 p.m.

ROLL CALL:

<table>
<thead>
<tr>
<th>Trustees</th>
<th>Attendance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Consuelo Camacho, Chair</td>
<td>Present</td>
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<tr>
<td>Guadalupe Espino, Vice-Chair</td>
<td>Present</td>
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<tr>
<td>Maria Alarcon, Trustee</td>
<td>Absent</td>
</tr>
<tr>
<td>Angelica Angulo, Trustee</td>
<td>Present</td>
</tr>
<tr>
<td>Vacancy</td>
<td></td>
</tr>
</tbody>
</table>

STAFF PRESENT:

- Lizeth Legaspi, Library Manager

PLEDGE OF ALLEGIANCE:

- The pledge of allegiance was led by Trustee Camacho.

APPROVAL OF THE AGENDA:

- On motion by Trustee Espino, seconded by Trustee Angulo, the agenda was approved as delivered.

PUBLIC COMMENTS:

- No public comments.

LIBRARY BOARD OF TRUSTEES COMMENTS:
Minutes

No comments.

LIBRARY MANAGER’S REPORT:

- Held Read Across America Family Night. ACT sponsored purchase of craft & décor materials. Also provided 360 picture opportunity. 148 children and about 121 adults were in attendance. Imperial Regional Detention Facility provided snacks. Jeffrey the Tiger, Jefferson Elementary mascot was in attendance. Staff from Behavioral Health and IVRMA set tables to provide information. Council member Camilo Garcia attended as well.
- Sent letter to reach out to small business community and senior complex apartments to inform about California State Library provided digital educational platforms.
- LGBTQ Center from El Centro are providing mortgage assistance information once a week.
- Received recognition from Chief of Police for participating in the 19th Kids N’ Badges event.
- A presentation about vaping’s harmful effects will be offered.
- Cesar Chavez & Rockwood Elementaries invited the library to join their Career Fair events. Bringing the library into the community.
- Dreams for Change will be providing tax preparation assistance on April 13th at the library.

CONSENT ITEMS:

On motion by Vice-chair Espino and seconded by Trustee Angulo, the minutes from special meeting held on February 16, 2023, were approved as delivered.

DISCUSSION AND POTENTIAL ACTION ITEMS:

City of Calexico’s 115th Anniversary Celebration – information was provided about the city’s celebration activities.

Approval of Revised Library Board of Trustees Bylaws – Bylaws were approved by the Library Board on March 2021. The compensation clause changed, so it is now reflected in the document provided.

Building Forward Library Facilities Improvement Program Grant Application – Mrs. Legaspi informed the Board about intent to submit a 10-million-dollar grant application to improve
critical maintenance areas of the library. Mrs. Legaspi is working with the Public Works Manager to submit an application.

**Public Restroom Reconstruction Update** – Public restroom reconstruction has been completed and restrooms are open to the public.

**Lunch at the Library Grant Award Notification** – Grant Award was $9,938 slightly higher than previously reported. Lunches will need to be consumed at the library.

**“There is More to the Story” National Library Week Celebration** – April 24-28, 2023 – proclamation was sent to Mayor and will be read by the mayor in the second meeting in April. Attached flyer shows the activities offered during that week.

**“All Together Now” Family Summer Reading Program** – June 20-August 10, 2023 – Activities are being planned. There will be collaboration with ICOE’s Early Care & Education Program.

**Friends of the Library Report** – They continue to support the library. Purchased materials for art activity and continue to collect memberships. People continue to purchase books from the bookstore. All proceeds are to support library programming.

**INFORMATION:**

- Attendance report
- Monthly statistics report
- April calendar of activities
- Vaping Flyer
- Charlie M. Zamarripa Author Visit Flyer
- Children’s Day Family Night Flyer

**ADJOURNMENT:**

- On motion by Chair Camacho, the meeting adjourned at 6:30 p.m.

Minutes typed by Lizeth Legaspi

*Next Meeting:
Monday, July 3, 2023, 6:00 p.m.*
LIBRARY BOARD OF TRUSTEES

Minutes

Consuelo Camacho, Chair

ATTEST:

Lizeth Legaspi, Library Manager
AGENDA ITEM #4

Meeting Date:    July 3, 2023
To:              Library Board of Trustees
From:            Lizeth Legaspi, Library Manager
Subject:         Welcome of New Library Board of Trustees Elena Huie-Mendez
Meeting Date: July 3, 2023
To: Library Board of Trustees
From: Lizeth Legaspi, Library Manager
Subject: Drinking Fountain Update
New Drinking Fountain
Meeting Date: July 3, 2023
To: Library Board of Trustees
From: Lizeth Legaspi, Library Manager
Subject: Rockwood Promenade Program
AGENDA ITEM #7

Meeting Date: July 3, 2023
To: Library Board of Trustees
From: Lizeth Legaspi, Library Manager
Subject: Imperial Valley Food Bank Weekend Backpack
We can FUEL your summer program with nutritious food!

Thanks to the community's generous support of our Weekend Backpack Program, we can provide food assistance to a limited number of summer library programs this year!

The Weekend Backpack Program is a solution to weekend hunger during the school year by discreetly providing food to the most at-risk students each Friday before leaving school for the weekend.

We served 800 students during the school year and we are now partnering with local libraries to continue providing free nutritious food to local children each week starting mid June to mid August.

If you're interested in receiving free food assistance for children enrolled in your library's summer program, please contact Cecilia Amparan at Cecilia@ivfoodbank.org
AGENDA ITEM #8

Meeting Date: July 3, 2023
To: Library Board of Trustees
From: Lizeth Legaspi, Library Manager
Subject: Library Board of Trustees Bylaws Approval by City Council
| Meeting Date: | July 3, 2023 |
| To:          | Library Board of Trustees |
| From:        | Lizeth Legaspi, Library Manager |
| Subject:     | SERRA Cooperative Library System – Chair Position |
Meeting Date: July 3, 2023
To: Library Board of Trustees
From: Lizeth Legaspi, Library Manager
Subject: Family Night Program Dates
# Family Night Program Dates

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<tr>
<th>Date</th>
<th>Program</th>
<th>Description</th>
<th>Time</th>
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<td>September 28, 2023</td>
<td>Noche Mexicana</td>
<td>Partnering with Kids Need to Read Now</td>
<td>5:00-7:00 pm</td>
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<td>October 26, 2023</td>
<td>Halloween Family Night</td>
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<td>5:00-7:00 pm</td>
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<tr>
<td>December 13, 2023</td>
<td>Christmas Family Night</td>
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<td>5:00-7:00 pm</td>
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<tr>
<td>January 25, 2024</td>
<td>Pajama Party</td>
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<td>5:00-7:00 pm</td>
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<td>March 5, 2024</td>
<td>Read Across America</td>
<td>Partnering with ACT</td>
<td>5:00-7:00 pm</td>
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<tr>
<td>April 25, 2024</td>
<td>Día del Niño</td>
<td></td>
<td>5:00-7:00 pm</td>
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AGENDA ITEM #11

Meeting Date: July 3, 2023
To: Library Board of Trustees
From: Lizeth Legaspi, Library Manager
Subject: Friends of the Library Report
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<tr>
<td>Maria Alarcon</td>
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<td>sick</td>
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<td>Guadalupe Espino</td>
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<td>Angelica Angulo</td>
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<td>Non-English materials</td>
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<td>In-House use of materials</td>
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<td>In-House use of equipment</td>
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<td>New books</td>
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<td>Non-cataloged materials added (PB)</td>
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<td>Withdrawals</td>
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<td>Videos, Audiobooks &amp; DVD's</td>
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<td>Videos, Audiobooks &amp; DVD's withdrawn</td>
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<td><strong>JUVENILE</strong></td>
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<td>Videos, Audiobooks &amp; DVD's</td>
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<td>Videos, Audiobooks &amp; DVD's withdrawn</td>
<td>0</td>
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<tr>
<td><strong>REGISTERED INTERNET USERS</strong></td>
<td>16</td>
<td>178</td>
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<tr>
<td><strong>LIBRARY CARDS ISSUED (new &amp; renewal)</strong></td>
<td>27</td>
<td>480</td>
<td>13</td>
<td>327</td>
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<td>Adult</td>
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<td>480</td>
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<td>Juvenile</td>
<td>13</td>
<td>327</td>
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<tr>
<td><strong>Total hours library open to the public per month</strong></td>
<td>200</td>
<td>928</td>
<td>26086</td>
<td>26964</td>
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<tr>
<td>Entry count</td>
<td>2009</td>
<td>781</td>
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<td>Snacks provided at the Library</td>
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<td>LUNCH @ THE LIBRARY &amp; CRAFT ACTIVITY 12:30 pm, AGES 1-3</td>
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<td>SNACK: 4:00 PM, AGES 1-3</td>
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<td>4STEAM Lab</td>
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<td>LIBRARY BOARD OF TRUSTEES MEETING 6:00 PM</td>
<td>4th JULI INDENDEPANCE DAY</td>
<td>4th JULI INDENDEPANCE DAY</td>
<td>4th JULI INDENDEPANCE DAY</td>
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<tr>
<td>CLICK THE LINK TO REGISTER FOR THE FAMILY SUMMER READING PROGRAM!</td>
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<td>LET'S READ BOOK CLUB 5:30 PM, 18+</td>
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**LOCATIONS**

CAMARENA MEMORIAL LIBRARY
800 Indian Ave, | Calexico CA | (760) 789-2073
library@calexicolibrary.org

CARNEGIE TECHNOLOGY CENTER
20 Tudor Ave, | Calexico CA | (760) 789-5323
carnegie@calexicolibrary.org

Visit [https://calexicolibrary.org/summer](https://calexicolibrary.org/summer) to sign up for the SUMMER READING PROGRAM!
Family Summer READING Program

All Together Now

Read books & earn prizes!

PROGRAM RUNS FROM
June 20–August 10, 2023

Register starting JUNE 1ST

CAMARENA MEMORIAL LIBRARY
850 Encinas Ave. Calexico, CA
760-768-2170
https://calexicolibrary.org
Family Summer Reading Program at Camarena Memorial Library

ALL TOGETHER NOW is the theme for this year’s Family Summer Reading Program.

We encourage the whole family to participate and take advantage of the variety of reading materials available at the library and through digital platforms such as Hoopla, Libby, BookFLIX, TumbleMath, Tripulantes de la Lectura & Zip Books! There will be prize incentives for reading this summer for children and teens.

This is an 8-week program. It will run from June 20th through August 10th, 2023. Take a look at all the activities being offered. Please make sure to register each member of the family participating by visiting the library’s webpage https://calexicolibrary.org or by using the QR code below.

All participants must have an active Camarena Memorial Library Card.

There will be a separate link to report on your summer reading. We encourage you to report your summer reading on a weekly basis. Remember to read FOR THE FUN OF IT!

Register HERE

Follow us on social media! @camarena.memorial
@camareналibrary

Camarena Memorial Library
850 Encinas Ave. Calexico, CA | 760.768.2170 | https://calexicolibrary.org
LUNCH & THE LIBRARY

Summer Food Service Program
will be available from
June 12-August 17, 2023
at the
Robert Morales Multipurpose Room

Sponsored by:
CNH | Calexico Neighborhood House

Lunch and snacks will be available for kids ages 1-18 to enjoy at the Library thanks to Calexico Neighborhood House.
During the lunch schedule, a craft activity will also be available for the first 40 kids in attendance. 1 literacy bag per family will be available.

This institution is an equal opportunity provider. The Summer Food Service Program is a program of the U.S. Department of Agriculture, administered in California by the California Department of Education. Lunch at the Library is a project of the California State Library with the California Library Association and supported with funds from the State of California.

Lunch & Snack Schedule
Lunch at 12:30 pm
(Monday-Thursday) & every other Friday

Snack at 4:00 pm
(Monday-Thursday)

Camarena Memorial Library
850 Encinas Ave. Calexico, CA | 760.768.2170 | https://calexicolibrary.org
BABIES, TODDLERS & PRESCHOOLERS

ACTIVITIES

Raise a Reader
MONDAYS
Shake, Rattle & Read - children ages 0-18 months.
Tales for Tots - children ages 18-36 months.
Preschool Power - children ages 3-5
July 17 - 2 to 5 pm
July 24 - 9 to 12 pm*
July 31 - 2 to 5 pm
August 7 - 9 to 12 pm*
August 14 - 2 to 5 pm
August 21 - 9 to 12 pm*
*subject to change

Baby Time
TUESDAYS @ 5:00 PM
Program for children ages 0-3 and their parents or caregivers.
June 20
July 11 & 25

Storytime
WEDNESDAYS @ 10:30 AM
Program for preschoolers ages 3-5. Program includes story reading and craft activity.
June 21 & 28
July 5, 12, 19, 26
August 2

Libraries on the Spectrum
WEDNESDAYS @ 5:30 PM
Program for families with children on the autism spectrum. Everyone is welcome to join us.
June 28 & July 26

ICOE Early Care & Education Program
THURSDAYS @ 10:30 AM
Bring your child ages 0-5 for stories and craft activities.
June 22 & 29
July 6, 13, 20 & 27
August 3

Toddler Time
TUESDAYS & FRIDAYS
Bring your toddler ages 1-3 for a playtime.
Tuesdays @ 5:00 pm
June 27
July 18
August 1
Fridays @ 10:30 am
June 23
July 7 & 21
August 4
Family Literacy Nights  
**MONDAYS @ 5:30 PM**
This program is for families of the Adult Literacy Services program participants.
June 26 & July 31

Special Guest  
**WEDNESDAYS @ 2:30 PM**
Join us for a special presentation from a community agency.
June 21 & 28
July 5, 12, 19 & 26
August 2

Games Palooza  
**TUESDAYS @ 2:30 PM**
Play with LEGO bricks, board games or build puzzles.
June 20 & 27
July 11, 18 & 25
August 1

STEAM Lab  
**THURSDAYS @ 2:30 PM**
Join our STEAM activities.
June 22 & 29
July 6, 13, 20 & 27
August 5

ARTsy Fridays  
**FRIDAYS* @ 2:30 PM**
Enjoy a fun ARTsy project.
June 23
July 7 & 21
August 4

Daily Craft Activity  
**MONDAY-FRIDAY* @ 12:30 PM**
During Lunch at the Library, there will be an opportunity to work on a craft activity. Younger children might need assistance from parent/caregiver.

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*Friday activities will be offered every other week. Please see monthly calendar for specific days.

Camarena Memorial Library
850 Encinas Ave. Calexico, CA | 760.768.2170 | https://calexicolibrary.org
ADULTS

Let's READ Book Club

Mondays @ 5:30 PM

Join us to read, eat and discuss a book. Bring a dish to share with the group.

June 12
July 10 & 24
August 7

Library Learners Book Club

Tuesdays @ 5:30 PM

This club is for participants of the adult literacy services program.

June 27
July 25
August 15

Cooking w/ Cecy

Wednesdays @ 5:30 PM

Demonstration of an easy dish will be modeled for attendees to follow at home. Open to the first 15 adults that join us.

June 21
July 5, 12 & 19
August 2 & 9

Let's Talk

Thursdays @ 5:30 PM

Join us and practice your English speaking skills.

June 22 & 29
July 6, 13, 20, 27
August 3 & 10

Learn on Your Own!

HTTPS://CALEXICOLIBRARY.ORG/RESOURCES

Take advantage of the many FREE resources available to you! Take a class, learn a new skill, and much more from the comfort of your home. Ask us to get started. All you need is your Camarena Memorial Library card!
READING REWARDS

Children & teens will be able to earn prizes for reading (or being read to) this summer. Prizes earned will be distributed during the last week of the program. Please visit https://calexicolibrary.org/summer to report on summer reading.

Reading counts from June 20th-August 1st, 2023

Deadline for submitting reading logs is Tuesday, August 2, 2023

READ-TO-ME

A maximum of 5 books per day will be credited towards summer reading. Children will receive a prize for every 10 books read to them, up to 50. We suggest board books for babies & toddlers and picture books for preschoolers & Kindergarteners.

Awards Party — Tuesday, August 8, 2023 @ 2:30 pm

READING CLUB

Grades 1st-6th

A maximum of 5 books per day will be credited towards summer reading. Children will receive a prize for every 10 books read, up to 50. We suggest picture and non-fiction books for grades 1st-3rd. Chapter books and non-fiction books for 4th-6th graders.

Awards Party — Thursday, August 10, 2023 @ 2:30 pm

TEEN CLUB

Grades 7th-12th

A maximum of 1 chapter book per day will be credited towards summer reading. Teens will receive a prize for every 5 chapter books read, up to 25. We suggest anime, manga and chapter books.

Awards Party — Wednesday, August 9, 2023 @ 4:00 pm

Camarena Memorial Library

850 Encinas Ave. Calexico, CA | 760.768.2170 | https://calexicolibrary.org
Thank you

TO OUR SUMMER PROGRAM SPONSORS