

**Friends of
Camarena Memorial Library**

850 Encinas Ave.
Calexico, CA

**Friday, April 16, 2021
5:00 pm**

MEMBERS:

Jeanette Chew, President
Lorenia Romero, Vice-President
Judith Mazon, Secretary
Abril Ayala, Treasurer
Ricardo Ortega, Representative

Lizeth Legaspi, Library Manager

AGENDA

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA

PUBLIC COMMENTS

MEMBERS COMMENTS

CONSENT AGENDA

- A. Approval of minutes from meeting on January 8, 2020

DISCUSSION AND POTENTIAL ACTION ITEMS

- B. Herlinda Belcher's resignation
- C. Set meeting dates schedule
- D. MOU between Friends of Camarena Memorial Library & Camarena Memorial Library
- E. FOL Brochure Update
- F. Update authorized users at Wells Fargo Bank
- G. 501 (c)(3) application discussion
- H. Fundraiser by Sandra Tauler
- I. Adopt a Park – Crummett Park

J. Friends of the Library Facebook page

K. Membership drive

L. Other _____

M. Adjourn

Friends of the Camarena Memorial Library
850 Encinas Avenue

January 8, 2020

Camarena Memorial Library
4:30 – 6:30 PM

1. Welcome and Call to Order/Attendance:

The meeting was called to order by Mrs. Lizette Legaspi and she thanked everyone present for taking time from their busy schedule to attend the monthly meeting for The Friends of the Library. Members Present: Ms. Jeanette Chew, Ms. Armida Romero, Mr. Richard Ortega, and Ms. Judith Mazon.

2. Reading and Approval of Agenda:

Motion to approve agenda was made by Ms. Judith Mazon and seconded by Ms. Armida Romero.

3. Other Business or new ideas:

Mr. Richard Ortega explained the procedure on how to 501 C 3 process and how to become a Non-profit group. He explained how forms should be filled out and where to obtain forms.

4. Expenses and Deposit Report:

Mrs. Lizette Legaspi proceeded to go over expense report.

5. Wells Fargo Bank Account:

Mrs. Lizette Legaspi informed members present that bank account needed to be updated due to the fact authorized users on the bank account were no longer members of Friends of the Library organization.

6. Officer Nominations:

Ms. Armida Romero made the motion to nominate Ms. Judith Mazon for secretary and Ms. Jeanette Chew seconded the motion. All members present voted in favor to accept motion.

Motion was then made by Ms. Jeanette Chew to nominate Ms. Abril Ayala for Treasurer and Ms. Romero seconded the motion. All members present voted in favor to accept motion.

7. Request Funding for Angel Tea Party:

Mrs. Lizette Legaspi requested that \$200.00 dollars be allocated to the expenditures related with the annual Angel Tea Party in order to help cover the cost of the recognition. Ms. Jeanette Chew makes motion to approve the expenditures and Ms. Armida Romero seconds the motion. All members present voted in favor of the motion.

8. Adjournment:

Motion to adjourn the meeting was by Ms. Jeanette and Ms. Armida Romero seconded the motion all members presented voted in favor of motion and meeting was adjourned at 5:51 p.m. Next meeting to be held on February 6, 2020 at Camarena Memorial Library.

L. Legasi

1-24-2020

12-12-19

Effective immediately I am
ending my membership in the
Friends of Camarena Memorial
Library and resigning from its
Board as Representative.

Herlinda Butler

MEMORANDUM OF UNDERSTANDING BETWEEN FRIENDS OF THE CAMARENA MEMORIAL LIBRARY AND CAMARENA MEMORIAL LIBRARY

The following will constitute an operating agreement between the Friends of the Camarena Memorial Library (Friends) and the Camarena Memorial Library (Library). It will stand until and unless it is modified by mutual agreement of the Friends executive board and the Camarena Memorial Library administration. The Friends mission is to raise money and public awareness in the community to support the services and programs of the Library. As a non-profit, however, it is a distinct entity and is not a part of the Library.

The Library agrees to include the Friends in the long-term planning process to ensure that the Friends are aware of the goals and direction of the library.

The Library agrees to supply the Friends with a "Wishlist" each year that indicates the anticipated needs for Friends support.

The Library agrees to provide public space for Friends membership brochures and promotional materials.

The Library agrees to provide the Friends with staff support to assist them with development of the newsletter, mass mailing, meeting coordination, and Friends promotional materials.

The Library agrees to provide the Friends with space in the Library for book storage and sorting, book sales, and office needs.

The Friends agree to publicly support the Library and its policies.

The Friends agree that any and all monies raised will be spent exclusively for library programs, services and other Library defined needs unless otherwise agreed to by both the Friends and the Library.

The Friends agree that the library administration has the final say in accepting or declining any and all gifts made to the library.

The Friends agree to engage in advocacy efforts on behalf of the Library under the guidance of the Library and the Library's Board of Trustees.

The Friends agree that if they cease to actively fundraise and promote the Library, they will disband allowing for a new Friends group to be established in the future.

Library Administration

Friends of the Camarena Memorial Library

Signature _____

Signature _____

Printed name _____

Printed name _____

ANNUAL MEMBERSHIP APPLICATION

Date _____

- Individual \$10.00
- Family Membership \$20.00
- Senior Citizen \$ 5.00
- Sponsor \$100.00
- I wish to include a gift \$ _____

MAKE CHECKS PAYABLE TO FRIENDS OF CML

Name _____

Address _____

City, State _____

Zip Code _____

Home Phone _____

Business Phone _____

E-mail _____

Would you like to be notified of the Friends of the Library meetings?

Yes _____

No _____

Thank you for your sponsorship!

<https://calexicolibrary.org/friends>

CAMARENA MEMORIAL LIBRARY

850 Encinas Ave.
 Calexico, CA 92231
 (760) 768-2170
 FAX (760) 357-0404

<https://calexicolibrary.org>
<http://www.facebook.com/camarena.memorial>

LIBRARY HOURS:

Curbside

Monday- Thursday
 10:00 am - 5:45 pm

Friday (every other week)
 10:00 am to 4:45 pm

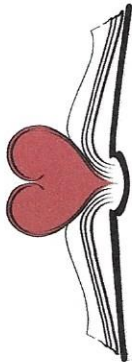
CARNEGIE TECHNOLOGY CENTER

420 Heber Ave.
 Calexico, CA 92231
 (760) 357-5525

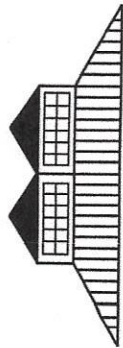
CENTER HOURS:

CLOSED

Become a



FRIEND OF THE LIBRARY



CAMARENA MEMORIAL LIBRARY

MISSION STATEMENT

The Friends promote public support and use of the library; inform members and the public of issues affecting the library.

WHAT IS A FRIENDS GROUP?

- The Friends is a volunteer service organization that acts as a liaison to communicate the needs of the community to the library and help promote the services of the library to the community.
- The Friends provide financial assistance for the library's collections and programs. They raise funds for library materials and equipment not supplied by regular budget resources.
- The Friends is a volunteer organization.

Books and You...

Friends forever!!

Reading brings the World to life..

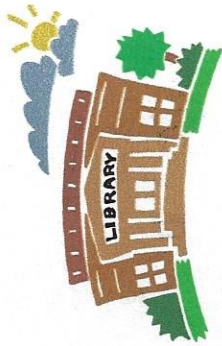
HOW CAN YOU HELP?

- You can help by becoming a member of the Friends organization that will be one of the many groups of Friends of the Library throughout the United States.
- Friends believe that a good library is important to the community

WHAT CAN A MEMBERSHIP IN THE FRIENDS OF THE LIBRARY DO?

- This organization brings together book lovers who want to keep the library a treasury of entertainment and information.
- Every new member adds to the number in our advocacy group supporting the library and its services.

- Every new member adds support when speaking to the City Council to protect the Library budget.
- Every new member, by paying dues, adds to the funds we have to promote our ideals.
- Fund raising income directly benefits the library.



WHAT DO YOU AS A FRIEND HAVE TO DO?

- Express your support for the library everywhere.
- Pay membership dues.
- Work on special projects, such as book sales, informational booths at fairs, book drives, and other special projects that may be planned.

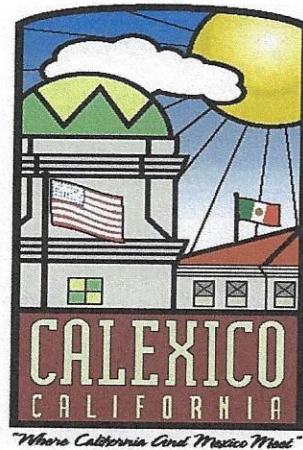
Thank you for your sponsorship!

CITY OF CALEXICO
ADOPT-A-GREEN AREA PROGRAM

ADOPTED BY

AVAILABLE

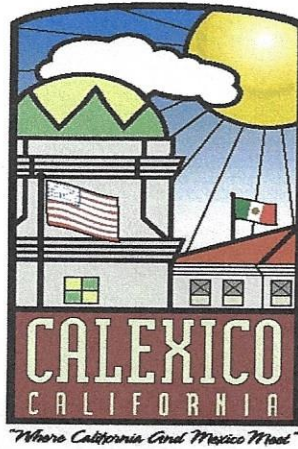
HELP KEEP CALEXICO GREEN AND CLEAN



PROGRAM INFORMATION
& APPLICATION FORMS

CITY OF CALEXICO
PUBLIC WORKS DEPARTMENT
608 HEBER AVENUE
CALEXICO, CALIFORNIA
760/768-2160
www.calexico.ca.gov

CITY OF CALEXICO



OUR MISSION

"Together, we pledge to provide effective and efficient services in a courteous and respectful manner, to improve the quality of life for all that reside in or visit our unique border community"

CITY OFFICIALS AND STAFF

Mayor:

Mayor Pro-Tem:

Council Member:

Council Member:

Council Member:

City Clerk:

City Attorney:

City Manager:

Rosie Arreola-Fernandez

Javier Moreno

Raul Ureña

Gloria Romo

Camilo Gracia

Gabriela T. Garcia

Carlos Campos

Miguel Figueroa

ABOUT THE PROGRAM:

Adopt-A-Green Area is a program designed to promote community pride and involvement in maintaining and enhancing our facilities for all to enjoy. In coordination with Public Works Department, individuals, families, civic and business organizations can take an active role and a hands-on approach in various levels of maintenance of our green areas, parks and facilities. Sites approved for adoption as determined by the Parks, Recreation, Beautification, and Senior Services Commission.

PARTICIPANTS:

Can do the work with their volunteers, hire a contractor or provide financial sponsorship. Participants may include one of the following or in combination.

- Individuals and Families (Must be at least 12 years of age)
- Civil, Social, Sports, School or Non-Profit Organizations.
- Businesses or Contractors.
- Government Agencies

PARTICIPATION ACTIVITIES:

Performance of one or more of, but not limited to the following activities.

- Removal of litter.
- Planting or establishing, seedlings, trees, shrubs or flowers.
- Graffiti abatement.
- Painting
- Watering
- Weed control

PARTICIPANT'S COMMITMENT:

Carefully read and sign all of the necessary documentation.

- Minimum requirement, to perform at least one (1) activity per month.
- Contract term is for two (2) years, nontransferable and renewable at the end of each term if participant so desires.
- Notify the Public Works Department seven (7) days prior to holding an activity.
- At all times exercise safe working practices.

(Participant or the City of Calexico has the right to cancel or temporarily suspend the contract at any time if participant is unable to meet the minimum requirements or for any other due cause)

INSURANCE REQUIREMENTS:

The City of Calexico **does not** provide insurance coverage for participants. Adoptees must provide the City with an annual Certificate of Liability Coverage naming the City as an Additional Insured in an amount of not less than \$1 million per event or activity.

CITY'S COMMITMENT:

To provide assistance to the participants in this program to achieve the goals they have set through their activities.

- Loan safety gear.
- Provide plastic trash bags, collection and disposal.
- Assist in planting plans and techniques.
- Safety orientation.
- Replacement of recognition sign at the adopted site.

SAFETY:

Is of the utmost importance and the number one concern. Safety measures are to be in place at all times.

- Representative of participating groups must attend a safety orientation meeting.
- All participants and/or volunteers must sign a City of Calexico's Release, Hold Harmless and Agreement not to Sue form.
- Use common sense at all times.
- Notify Public Works Department of any hazard you may have encountered.
- Avoid overexertion and drink plenty of fluids.

KEY STEPS:

- Contact the Public Works Department at (760)768-2160 for adoption opportunities.
- Complete application and submit it as soon as possible.
- Provide an activity plan and schedule.

The City of Calexico would like to take this opportunity to THANK YOU in advance for your consideration in the participation of this wonderful program that is designed to enhance the quality life in our great city.

**CITY OF CALEXICO
ADOPT-A-GREEN AREA PROGRAM
ORGANIZATION RELEASE, HOLD HARMLESS AND AGREEMENT NOT TO
SUE**

ORGANIZATION/GROUP: _____

ADDRESS: _____ CITY: _____ TEL: _____

RESPONSIBLE INDIVIDUAL PARTY NAME: _____

1. On behalf of (Organization Name) _____, I fully understand that our participation in the Adopt-A-Green Area program ("Program") exposes us to the risk of personal injury, death or property damage and the City of Calexico ("City") in no way assumes any liability for any such risks, even if the City provides safety equipment. I hereby acknowledge that we are voluntarily participating in this Program and agree to assume any and all such risks.

2. We hereby release, discharge and agree not to sue the City, its officials, employees, agents, and volunteers for any injury, death, damage to or loss of personal property arising out of, or in connection with, our participation in the Program from whatever cause, including the active or passive negligence of the City, its officers, employees, agents, and volunteers or any other participants in the Program. The parties to this agreement understand that this document is not intended to release any party from an act or omission of "gross negligence," as that term is used in applicable case law and/or statutory provision.

3. In consideration for being permitted to participate in the Program, we hereby agree to indemnify, defend, and hold harmless the City, its officers, employees, agents, and volunteers from any and all claims, demands, actions, or suits arising out of or in connection with our participation in the Program.

I HAVE CAREFULLY READ THIS RELEASE, HOLD HARMLESS AND AGREEMENT NOT TO SUE AND FULLY UNDERSTAND ITS CONTENTS. I AM AWARE THAT IT IS A FULL RELEASE OF ALL LIABILITY AND SIGN ON MY OWN FREE WILL. I AM AUTHORIZED TO SIGN THIS DOCUMENT ON BEHALF OF ALL MEMBERS OF THE GROUP/ORGANIZATION I REPRESENT.

DATE: _____

RESPONSIBLE PARTY SIGNATURE: _____

**CITY OF CALEXICO ADOPT-A-GREEN AREA PROGRAM
INDIVIDUAL RELEASE, HOLD HARMLESS AND AGREEMENT NOT TO SUE**

(GROUP ASSOCIATED WITH)

PARTICIPANT: _____ AGE: _____ D.O.B. _____

ADDRESS: _____ CITY: _____ TEL: _____

EMERGENCY CONTACT: _____ TEL: _____

1. I fully understand that my participation in the Adopt-A-Green Area program ("Program") exposes me to the risk of personal injury, death or property damage and the City of Calexico ("City") in no way assumes any liability for any such risks, even if the City provides safety equipment. I hereby acknowledge that I am voluntarily participating in this Program and agree to assume any and all such risks.

2. I hereby release, discharge and agree not to sue the City, its officials, employees, agents, and volunteers for any injury, death, damage to or loss of personal property arising out of, or in connection with, my participation in the Program from whatever cause, including the active or passive negligence of the City, its officers, employees, agents, and volunteers or any other participants in the Program. The parties to this agreement understand that this document is not intended to release any party from an act or omission of "gross negligence," as that term is used in applicable case law and/or statutory provision.

3. In consideration for being permitted to participate in the Program, I hereby agree, for myself, my heirs, administrators, executors and assigns, that I shall indemnify, defend, and hold harmless the City, its officers, employees, agents, and volunteers (collectively, "City Indemnitees") from any and all claims, demands, actions, or suits arising out of or in connection with my participation in the Program.

I HAVE CAREFULLY READ THIS RELEASE, HOLD HARMLESS AND AGREEMENT NOT TO SUE AND FULLY UNDERSTAND ITS CONTENTS. I AM AWARE THAT IT IS A FULL RELEASE OF ALL LIABILITY AND SIGN ON MY OWN FREE WILL.

DATE: _____ SIGNATURE: _____

SIGNATURE OF PARENT OR GUARDIAN: _____
(IF PARTICIPANT IS UNDER 18 YEARS OF AGE)

DECLARATION FOR MINORS (UNDER 18)

I declare under penalty of perjury under the laws of the State of California that I am the parent or legal guardian of Minor. I further declare that I shall indemnify, defend, and hold harmless the City Indemnitees from and against any and all claims resulting from, incident to, or arising out of Minor's participation in the Program, any and all risks assumed by Minor and me above, and/or the breach of any promises, covenants, and/or representations made by me herein and/or in the above Release.

By: _____
Signature of Parent/Legal Guardian

Name: _____
Printed Name of Parent/Legal Guardian

**CITY OF CALEXICO
ADOPT-A-GREEN AREA PROGRAM
APPLICATION**

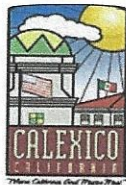
Permission requested to encroach on the City of Calexico's Right of Way requires the following
Fill in all items found below, N/A if not applicable, complete all forms before submitting application.

INFORMATION	APPLICANT OR ORGANIZATION	DATE
	ADDRESS	
	CITY, STATE & ZIP CODE	
	TELEPHONE NUMBERS	
LOCATION	SITE NAME	
	STREET	
	CROSS STREET	
WORKFORCE	TO BE PERFORMED BY	
	VOLUNTEERS	OWN FORCES
		CONTRACT FORCES

The undersigned agrees that the work will be done in accordance with the City of Calexico
Public Works Department Rules and Regulations and subject to inspection and approval.

PRINT NAME	TITLE
SIGNATURE	DATE

APPROVED BY:
DATE OF APPROVAL:



PERMIT NUMBER:
EXPIRATION DATE:

Public Works Department

CITY OF CALEXICO
PUBLIC WORKS DEPARTMENT



LIST OF ADOPTABLE GREEN AREAS

Locations	Adopted	Date
Border Friendship Park (Genaro "Teco" Monroy) First & Paulin	X	03/10/2021
Miguel Cortez Park Second Street & Andrade Avenue		
Carmen Estrada Basin Fifth Street & Andrade Avenue	X	03/10/2021
Rockwood Plaza Park Fifth Street & Heber Avenue		
Rio Vista Park (Emilia) 600 Block Emilia Drive		
Nosotros Park 600 Kloke Avenue		
Nosotros Softball Field 600 Block Linholm Avenue		
Rodriguez Park 520 Mc Kinley Street	X	03/10/2021
Rodriguez Field 500 Block Sheridan Street	X	03/10/2021
Heber Park 900 Block Harold Avenue		
Crummett Park 800 Block E. Belcher Street		
Gutierrez Field 900 Block Andrade Avenue		
Las Casitas Field 500 Block S. Ellis Street		
Kennedy Gardens Park (Espinoza) 200 Block Espinoza Street		
John F. Kennedy Park 1200 Block CN Perry Avenue		
Kennedy Gardens Green Area (Banagas Court) 100 Banagas		
Kennedy Gardens Green Area (R. Kennedy Street) 200 R. Kennedy		
Victoria Park West Basin 800 Block Zapata Street		
Victoria Park North Basin 900 Block Meadows Drive		
Victoria Park East Basin 1200 Block Zapata Street	X	03/10/2021
Villa de Oro Basin 800 Block Calle de Oro East		
Victoria Estates Park 1200 Rancho Frontera Blvd	X	03/10/2021
Meadows Estates South Basin 1100 Block Andrade Avenue	X	03/10/2021
Meadows Estates North Basin 1200 Block Andrade Avenue	X	03/10/2021
Joel Risien Field 1100 Block Sapphire Street		
Adrian Cordova Memorial Park 2200 Block Clinton Avenue	X	03/10/2021

