



LIBRARY BOARD OF TRUSTEES

SPECIAL MEETING AGENDA

Fernando “Nene” Torres Council Chambers
608 Heber Ave.
Calexico, CA 92231

WEDNESDAY, June 8, 2022
6:30 p.m.

BOARD OF TRUSTEES

Rosario Duron, Chair
Maria Alarcon, Vice-Chair
Guadalupe Espino, Trustee
Angelica Angulo, Trustee

COUNCIL MEMBERS

Javier Moreno, Mayor/Chairperson
Camilo Garcia, Mayor Pro Tem/Vice Chairperson
Raul Ureña, Council Member
Gloria Romo, Council Member
Rosie Arreola-Fernandez, Council Member

Lizeth Legaspi, Library Manager

Diego Favila, Interim City Manager

****AGENDA****

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA

PUBLIC COMMENTS

NOTES: (Not to Exceed 3 Minutes) This is the time for the public to address the Library Board of Trustees on any item not appearing on the agenda that is within the subject matter jurisdiction of the Board. The Chair will recognize you and when you come to the microphone, please state your name and place of residence for the record. While members of the public are encouraged to participate, it is unlawful to disturb or delay the Board meeting with personal or slanderous remarks. If the item you wish to comment on is a closed session or consent item, please comment now. The Board is prohibited by State law from taking action or discussing items not included on the printed agenda. If the item you wish to comment on is on the public portion of the agenda, we will take your comment when we get to the item on the agenda. Please direct your questions and comments to the Board.

1. Library Manager’s Report
2. Library Board of Trustees Comments

CONSENT ITEMS

3. Approval of Minutes from Meeting on May 3, 2021

BUSINESS ITEMS

4. Summer Family Reading Program – June 21 thru August 10, 2022
5. SERRA Cooperative Library System – Administrative Council Appointment..... oral
6. SERRA Administrative Council Meeting Schedule FY 2022-23
7. Memorandum of Understanding between Imperial County Office of Education & Camarena Memorial Library
8. Memorandum of Understanding between Friends of the Library & Camarena Memorial Library

9. Zip Books Grant Project Award FY 2021-22
10. California State Library Parks Pass Program
11. Acceptance of California Library Literacy Services Projected Award
12. Friends of the Library Report

INFORMATION

Attendance Report
Monthly Statistics Report
June Calendar of Activities

ADJOURNMENT

It is the intention of the City of Calexico to comply with the Americans with Disabilities Act in all respects. If you are a person with a disability who requires a disability-related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, please request such modifications or accommodation from the City Clerk at 760-768-2102. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to the meeting. Please advise us at the time whether you will require accommodations to participate in meetings on a regular basis. Any person affected by any application on this agenda may submit their concerns in writing prior to the meeting or appear in person and be heard in support or opposition to the proposal at the time the matter is considered on the agenda. The staff reports, applications and environmental documents may be viewed at either the office of the City Clerk, 608 Heber Avenue, from 8:30 a.m. until 5:30 p.m., Monday through Thursday, except legal holidays. Telephone inquiries may be made at 760-768-2102. If you challenge any agenda issue in court, you may be limited to raising only those issues that you or someone else raised at the public meeting described in this notice, or in written correspondence delivered to the City of Calexico at, or prior to, the public meeting.

This notice of the agenda is hereby certified to have been posted on or before 6:00 pm on June 2, 2022

Lizeth Legaspi

Lizeth Legaspi, Recording Secretary

6:00pm/ June 2, 2022

Next meeting date: September 19, 2022, 6:00pm



LIBRARY BOARD OF TRUSTEES

Agenda Item

AGENDA ITEM #3

Meeting Date: June 8, 2022
To: Library Board of Trustees
From: Lizeth Legaspi, Library Manager
Subject: Approval of Minutes from Meeting on May 3, 2021



LIBRARY BOARD OF TRUSTEES

Minutes

MEETING OF: LIBRARY BOARD OF TRUSTEES MEETING
DATE OF MEETING: Monday, May 3, 2021
PLACE OF MEETING: Videoconference (Zoom) at 6:00 p.m.

CALL TO ORDER: The meeting was called to order by Chair Duron at 6:01 p.m.

ROLL CALL:

Trustees	Attendance
Rosario Duron, Chair	Present
Maria Alarcon, Vice-Chair	Present
C. Megan Moreno, Trustee	Absent
Kimberly Maya, Trustee	Absent
Guadalupe Espino, Trustee	Present

STAFF PRESENT: Lizeth Legaspi, Library Manager
Elsa Pliego, Literacy Assistant

PLEDGE OF ALLEGIANCE: The pledge of allegiance was led by Chair Duron.

APPROVAL OF THE AGENDA: On motion by Vice-Chair Alarcon, seconded by Trustee Espino. The agenda was approved as delivered.

PUBLIC COMMENTS: No public comments.

LIBRARY MANAGER'S REPORT:

Events held virtually during the month of April 2021 at the Camarena Memorial Library:

National Library Week

National Library Week was held from Monday, April 5, 2021 – Thursday, April 8, 2021. Throughout the week, library members had the chance to participate and share a variety of activities that highlight the importance of libraries and their services. For every activity of the



Minutes

week, participants sent us their pictures, videos, or thankful messages to post in our library Facebook Page. The following were the activities held:

1. Picture that Book! – Participants sent us a picture of their favorite book/audiobook/magazine along with a message of why reading matters or how reading influences their life.
2. Why I love my library? - Participants expressed their appreciation for their local library and their services.
3. "If I were an author..."- Writing and drawing activity mainly for school-aged children but adults were able to participate too.
4. National Library Week Proclamation- signed by Mayor Rosie Arreola-Fernandez
5. Biblioteca Pública Central Estatal de Mexicali- offered a virtual tour of their library on Friday, April 9, 2021 via Zoom. It was in a webinar format open to the public of all ages.
6. Weekly programs- In addition, our weekly programs were also offered during the week: babytime, crafty Tuesday, storytime, Manga/Anime club, ESL/Tutor sessions, and Let's Talk Conversation group.

Día del Nino Family Night

The Día del Nino family night virtual event was held Friday, April 30, 2021 at 4:00 p.m. via Zoom. Our sponsor for this event was the Imperial Regional Detention Facility. They were able to provide us with plastic bags, and a color yourself bookmarks. An LSTA grant received allowed us to purchase crayons, glue, and books to add to our children's collection. Thanks to their donation, we were able to provide children with a packet that included a bookmark, crayons, glue, craft, and a book. A free snack sponsored by the Calexico Neighborhood House was also provided in the packets. Mrs. Legaspi happily shared that approximately 70 kids out of 173 registered attended the virtual event and 99 kids picked up a packet. Special guests included Jamie Chew and Karolina Lopez from the Calexico Recreation Department. They made kids laugh with their magic tricks, juggling, and dance moves. Also, Vice-Chair Alarcon and Hortencia Armendariz joined us during this special event. Everyone was having a wonderful and fun time.

Next Project:

Mother's Day- Picture Request

As Mother's Day approaches, the library is voluntarily requesting a picture from mothers with their kid(s) so that a video is created and shared in our Facebook page. Pictures are submitted to library@calexico.ca.gov and the deadline for submissions is Friday, May 7, 2021 at 5:00 p.m.

CONSENT ITEMS:



Minutes

On motion by Vice-Chair Alarcon and seconded by Chair Duron. The minutes from meeting held on April 5, 2021 were approved as delivered.

BUSINESS ITEMS:

Emotional Health & Awareness Presentations for Kids/Teens and Adults

Since schools are back in session and businesses are opening, it seems that things are going back to normal. Even though we have been hoping to go back to normal, there is fear and anxiety of being in a group with many other people. Also, parents debating whether to send their kids to their classrooms or not. As we go through this post-pandemic way of life journey, it would not hurt to have some tips to benefit families and adults. The Camarena Memorial Library has partnered with the Imperial County Behavioral Health Department to host two emotional health and wellness workshops via Zoom to discuss the pre and post pandemic journey of many. It is opened for the first 100 participants that show up and information for the whole family will be provided. The following is the schedule of the two workshops:

Emotional Health & Awareness for the whole family

Kids & Teens	Parents/Adults
Thursday, May 6, 2021 at 3:00 p.m. Meeting ID: 886 0719 6176 Passcode: 264924	Thursday, May 20, 2021 at 4:00 p.m. Meeting ID: 856 5600 3109 Passcode: 065468

Zip Books Grant Programming Ending

Mrs. Legaspi announced that Friday, May 21, 2021 is the deadline to submit any zip book requests. It is still unknown if the state will continue to provide the library with more funding.

Upgrade of Library's Website

The library's website is currently undergoing an upgrade that started on April 19, 2021 and will take about a month to complete. The purpose of this update is to have a cleaner and manageable software edition.

Meet Author- Charlie M. Zamarripa Virtual Program

On Thursday, May 27, 2021, there will be a virtual program for the public to meet local author Charlie M. Zamarripa on his most recent published collection of poetry. There will be a question-and-answer session after his reading. There will also be signed book copies available



Minutes

for purchase at the library. Mr. Zamarripa's main goal is to inspire young adults with his work and probably visit high school classrooms as well.

Meeting ID: 895 3548 5977 Passcode: 434371

Literacy Newsletter

The literacy newsletter is an additional source resuming in the adult literacy services area. Mrs. Legaspi stated that literacy assistant, Elsa Pliego, put together a May 2021 literacy newsletter located in our library website under the adult services tab. The purpose of the Camarena Memorial Library literacy newsletter is to inform the public about our adult literacy services such as: programs, resources, announcements, and accomplishments from our tutors/learners. Mrs. Legaspi hopes the literacy newsletter gets published monthly.

Library Board of Trustees Comments:

Trustee Espino plans to promote both mental health awareness workshops to her students via the Canvas platform. She thinks it is a very important issue to consider and wants to motivate her students to continue succeeding in their goals. Trustee Espino support this event and is very excited for this workshop.

Chair Duron asked who provides the funding for the Zip books. Mrs. Legaspi replied that the state provides the funding for Zip books.

Vice-Chair Alarcon asked if in the future the zip books funding will resume. Mrs. Legaspi commented that it is unknown if this service will resume but hopefully it does in the near future.

Mrs. Legaspi asked everyone that attended the meeting if they prefer to continue to meet via Zoom or at the City Council room. Everyone agreed to continue the meetings via Zoom.

INFORMATION:

Attendance Report- Mrs. Legaspi reminded library board members to keep track of their attendance. If there are three absences during a calendar year, the person automatically gets removed from their library board position.

May Calendar of Activities- The month of May includes lots of fun and informative programs for everyone. In addition, the Summer Family Reading Program 2021 is approaching. We plan to continue offering virtual programs during the summer until it is safe to hold in-person programs/activities.



LIBRARY BOARD OF TRUSTEES

Minutes

ADJOURNMENT: Chair Duron adjourned the meeting at 6:35 p.m.

Minutes typed by **Elsa Pliego**

Next Meeting:

Monday, June 7, 2021, 6:00 p.m. Via Zoom

Rosario Duron, Chair

ATTEST:

Lizeth Legaspi, Library Manager





LIBRARY BOARD OF TRUSTEES

Agenda Item

AGENDA ITEM #4

Meeting Date: June 8, 2022
To: Library Board of Trustees
From: Lizeth Legaspi, Library Manager
Subject: Summer Family Reading Program – June 21 thru August 10, 2022



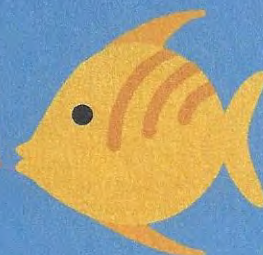
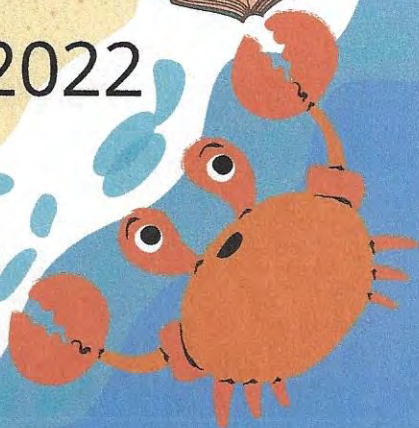
OCEANS OF POSSIBILITIES

FAMILY SUMMER READING PROGRAM @



CAMARENA MEMORIAL LIBRARY

June 21 - August 10, 2022



850 ENCINAS AVE. | CALEXICO, CA | 760.768.2170

<https://calexicolibrary.org>

Welcome to the Family Summer Reading Program at Camarena Memorial Library

We are very excited and look forward to an amazing summer full of reading and fun activities for the whole family.

This year's theme is OCEANS OF POSSIBILITIES. We hope that your whole family takes advantage of the variety of reading material available at the library and all the digital content offered via Hoopla, Libby, BookFLIX, TrueFLIX, TumbleMATH, Tripulantes de la Lectura & Zip books!

This is an 8-week program that will run from June 21st through August 10th, 2022. Take a look at the in-person activities available for the whole family. Please make sure you register to the summer program by visiting the library's webpage <https://calexicolibrary.org>

All participants must have an active Camarena Memorial LIBRARY CARD.

There will be a separate link to report on your summer reading.
We encourage you to record your reading on a weekly basis.
Remember to read for the FUN of it!

Follow us on Facebook @camarena.memorial & Instagram @camarenalibrary

We will be providing a summer lunch and snack, including a literacy bag (one literacy bag per family) on Mondays at 2:00 pm



This institution is an equal opportunity provider. The Summer Food Service Program is a program of the U. S. Department of Agriculture, administered in California by the California Department of Education. Lunch at the Library is a project of the California State Library in partnership with the California Library Association and supported with funds from the State of California.

850 ENCINAS AVE. | CALEXICO, CA | 760.768.2170

<https://calexicolibrary.org>

Read to Me

This reading club is for children ages 0-5.

Toddler Playtime

MONDAYS AT 11:00 AM

Bring your toddler (under 5 years of age) to socialize and play with other kids their age.

JUNE 27, JULY 11, 18 & 25, AUGUST 1

Storytime

WEDNESDAYS AT 12:00 PM

Bring your preschooler and enjoy stories and a craft activity.

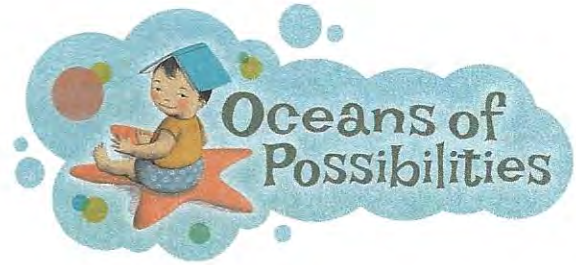
JUNE 22 & 29, JULY 6, 13, 20 & 27, AUGUST 3



FRIDAY 5:30-7:00 PM

Join us for a sensory storytime along with songs and visual schedules. Families can enjoy sensory bins, crafts, blocks and more.

JUNE 24, JULY 29 & AUGUST 26

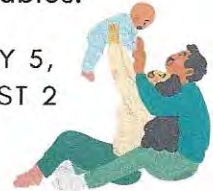


Baby Time

TUESDAYS AT 5:00 PM

Bring your baby (0-2) to listen to stories, songs & fingerplays and to interact with other babies.

JUNE 21 & 28, JULY 5, 12, 19 & 26, AUGUST 2



Virtual Storytime

FRIDAYS AT 2:00 PM

Connect with your child via Zoom and enjoy stories and a craft activity.

JUNE 24, JULY 8 & 22, AUGUST 5



ZOOM ID 812 6285 2113
PASSWORD 761565



AWARDS PARTY

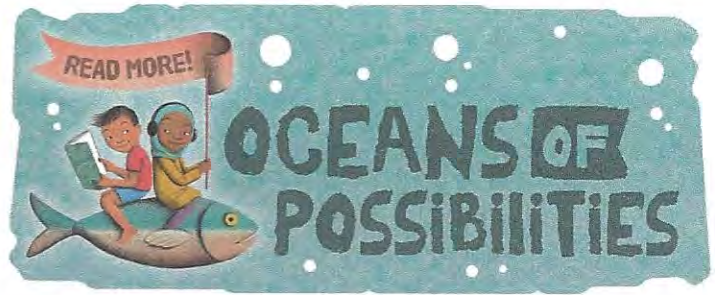
If you read to your child and submit reading logs,

your child will be able to participate in the Awards Party on

Monday, August 8, 2022 @ 1:00 pm

Reading Club

This reading club is for school-aged children (grades 1st-6th).



Artsy Mondays

MONDAYS AT 1:00 PM

This activity is geared for school-aged children. Younger children are welcome to participate, but might need parental help.

JUNE 27, JULY 11, 18 &
25, AUGUST 1



Game Day

TUESDAYS AT 1:00 PM

Join us to play board games, loteria or bingo.

JUNE 21 & 28, JULY 5,
12, 19 & 26, AUGUST 2

Let's Meet...

WEDNESDAYS AT 2:00 PM

Join us for a presentation by a special guest. Guest will be announced weekly.

JUNE 22, 29, JULY 6, 13,
20 & 27, AUGUST 3



SALLY RIDE SCIENCE
@ UC SAN DIEGO



STEAM Lab

THURSDAYS AT 1:00 PM

Let's try a fun activity involving science, technology, engineering, art or mathematics. Younger children are welcome to participate, but might need parental help

JUNE 23 & 30, JULY 7,
14, 21 & 28, AUGUST 4

Paint Time

FRIDAYS AT 12:00 PM

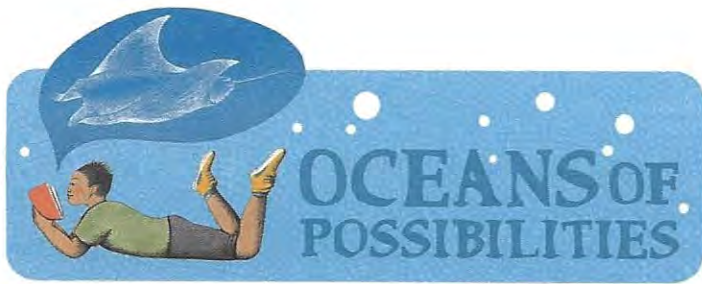
Bring the artist in you and create your own masterpiece!

JUNE 24, JULY 8 & 22,
AUGUST 5



AWARDS PARTY

If you read and submit reading logs, you will be able to participate in the Awards Party on Tuesday, August 9, 2022 @ 1:00 pm



Teen Club

This reading club is for teens in grades 7th-12th.

Meet with us once a week to play video games, create poetry, paint, craft, watch a movie and much more!

WEDNESDAYS AT 3:30 PM

JUNE 22 & 29, JULY 6, 13, 20 & 27, AUGUST 3



If you read and submit reading logs, you will be able to participate in the Awards Party on Wednesday, August 10, 2022 @ 3:30 pm

Adult Club Programs

These programs are for adults 18+

Book Club

MONDAYS AT 5:30 PM

This club picks a title to read and then meets to discuss it. It is a potluck! Bring a dish to share with the group.

JUNE 27, JULY 11
& 25, AUGUST 8



Books into Movies

FRIDAYS AT 2:00 PM

Come and enjoy the movie of a popular book. Let us know which was better... the book or the movie!

JUNE 24, JULY 8 & 22,
AUGUST 5



Vintage Club

MONTHLY PICK UP FOR ADULTS 55+

This a monthly pick up that consists of a surprise read, mandala sheets, crossword puzzles and more... to be completed at home.





Adult Literacy Services

If you or someone you know is in need to improving their reading and writing skills in English, let us know! We may be able to help.

We offer one-on-one English tutoring to those 16+ who are not currently enrolled in school. In addition, you may want to try these activities:

Library Learners Book Club

TUESDAYS AT 5:30 PM

Everyone is welcome to join Adult Literacy Services participants in this club. It is a potluck! Bring a dish to share with the group. We will meet in person, but we will open a Zoom meeting as well.

**JUNE 21, JULY 19 &
AUGUST 9**

MEETING ID: 897 7590 1964
PASSCODE: 993329

Let's Talk Conversation Group

THURSDAYS AT 5:30 PM

Join us & practice your English speaking skills. We will meet in person, but we will open a Zoom meeting as well.

JUNE 23 & 30, JULY 7, 14, 21
& 28, AUGUST 4

MEETING ID: 842 3945 0370
PASSCODE: 802427



FAMILY LITERACY

@ Camarena
Memorial Library

Family Literacy Services

Families participating in the Adult Literacy Services program are invited to join us for family literacy evenings. We offer a storytime, craft activity and a goodie bag with books and educational materials to continue learning at home.

NEXT MEETING DATES:

**June 13th & July 18th, 2022
5:00 pm**

Reading Rewards

You will be able to earn prizes for reading (or being read to) this summer. Prizes earned will be distributed during the last week of the program. Reading logs will be available at <https://calexicolibrary.org/summer>

Reading counts from June 21st through August 1st, 2022

Deadline for reading logs
MONDAY, AUGUST 1ST, 2022

Read-to-Me

A maximum of 5 books per day will be credited towards summer reading. Children will receive a prize for every 10 books read to them, up to 50. You may read more or less of what we suggest.

Reading Club

GRADES 1ST-3RD

A maximum of 5 books per day will be credited towards summer reading. Children will receive a prize for every 10 books read, up to 50. You may read more or less of what we suggest.

GRADES 4TH-6TH

A maximum of 1 chapter book per day will be credited towards summer reading. Children will receive a prize for every 5 chapter books read, up to 25. You may read more or less of what we suggest.

Teen Club

GRADES 7TH-12TH

A maximum of 1 chapter book per day will be credited towards summer reading. Children will receive a prize for every 5 chapter books read, up to 25. You may read more or less of what we suggest.

Adults

AGES 18+

Adults will receive a reward for their reading this summer.

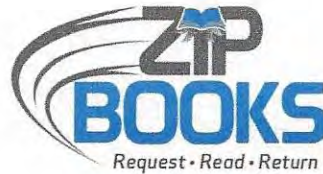
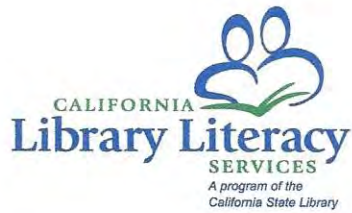


Thank you!

to our summer program sponsors



LUNCH
— at the —
LIBRARY



CAMARENA MEMORIAL LIBRARY

850 Encinas Ave. | Calexico, CA 92231 | (760) 768-2170

website : <https://calexicolibrary.org>

email : library@calexico.ca.gov



camarena.memorial



@camarenalibrary



LIBRARY BOARD OF TRUSTEES

Agenda Item

AGENDA ITEM #5

Meeting Date: June 8, 2022
To: Library Board of Trustees
From: Lizeth Legaspi, Library Manager
Subject: SERRA Cooperative Library System – Administrative Council Appointment



LIBRARY BOARD OF TRUSTEES

Agenda Item

AGENDA ITEM #6

Meeting Date: June 8, 2022
To: Library Board of Trustees
From: Lizeth Legaspi, Library Manager
Subject: SERRA Administrative Council Meeting Schedule FY 2022-23



Serra Cooperative Library System
c/o SCLC • 254 North Lake Avenue #874 • Pasadena, CA 91101
Phone: 626-2359-6111
www.serralib.org

AC Agenda Item 13

Serra Meeting Dates

2022/23

Proposed

Thursday, August 18, 2022

9:30am Executive Committee

11:00am Administrative Council

Location TBD

Thursday, October 13, 2022

9:30am Executive Committee

11:00am Administrative Council

Location TBD

Thursday, February 16, 2023

9:30am Executive Committee

11:00 Administrative Committee

Location TBD

Thursday, May 18, 2023

9:30am Executive Committee

11:00 Administrative Council

Location TBD



LIBRARY BOARD OF TRUSTEES

Agenda Item

AGENDA ITEM #7

Meeting Date: June 8, 2022

To: Library Board of Trustees

From: Lizeth Legaspi, Library Manager

Subject: Memorandum of Understanding between Imperial County Office of Education & Camarena Memorial Library

Partnership Agreement

**Imperial County Office of Education
Early Care and Education Program
and
City of Calexico
Camarena Memorial Library**

This agreement is between the Imperial County Office of Education (ICOE) Early Care and Education Program and City of Calexico Camarena Memorial Library for the period of December 1, 2021, to June 30, 2023.

The purpose of this agreement is to document the relationship, services, and collaborative partnership between the ICOE Early Care and Education Program and the City of Calexico Camarena Memorial Library in providing early education and literacy services for children under five years of age, families, caregivers, staff, and the community. The Imperial County Office of Education serves as the local education agency and entity responsible for managing the publicly funded Quality Counts Imperial, Early Head Start, Head Start, and state preschool programs in Imperial County. The City of Calexico serves as local entity responsible for managing the California Library Family Literacy Services Grant.

Responsibilities

The City of Calexico and the Imperial County Office of Education agree to the following:

- 1) Collaborate and coordinate to improve the quality of literacy and early education services to children and families.
 - a) Collaborate on the Family Literacy Services Grant and early education initiatives to support literacy and early education for children ages 0-5, broaden family engagement and create innovative training opportunities for children, families, staff, and caregivers.
 - b) Disseminate educational materials and collaborate on literacy activities to promote school readiness, resources, and early education programs for children.
 - c) Collaborate to enhance the efficiency of services and increase program participation.
 - d) Coordinate, advertise, and provide meeting space for workshops, resource fairs and events.
 - e) Exchange information on the provision of non-educational services to such children.
 - f) Outreach efforts to identify eligible children for early education services (Head Start, Early Head Start, State Preschool).
 - g) Collaborate to improve the social, economic and employment opportunities for families and residents in the community.
 - h) Provide technical assistance.
 - i) Collaborate to reduce duplication of services.
 - j) Other elements mutually agreed to by the parties.

Duration

This agreement shall cover the period from December 1, 2021 through June 30, 2023.

Funding and Financial Responsibility

It is specifically agreed that neither party shall be responsible for costs or expenditures incurred by the other, other than those expenses defined in any separate agreements in writing that may be between the parties cooperating in this program.

Modification of the Agreement

Modification of the agreement shall be made by mutual consent of all parties. Written notification of changes to this document must be presented to all parties 30 days prior to any changes, and all parties must agree to the modification. Termination of the agreement may occur by any party upon a 60-day written notification.

It is agreed that City of Calexico, Camarena Memorial Library and the Imperial County Office of Education (ICOE) understand and intend to abide by the provisions outlined in this agreement. This agreement shall become effective when signed.

Michael Castillo
Senior Director, Early Childhood Education Programs
Imperial County Office of Education

Date

Diego Favila
Interim City Manager
City of Calexico, Camarena Memorial Library

Date



LIBRARY BOARD OF TRUSTEES

Agenda Item

AGENDA ITEM #8

Meeting Date: June 8, 2022

To: Library Board of Trustees

From: Lizeth Legaspi, Library Manager

Subject: Memorandum of Understanding between Friends of Camarena Memorial Library & Camarena Memorial Library

MEMORANDUM OF UNDERSTANDING BETWEEN FRIENDS OF THE CAMARENA MEMORIAL LIBRARY AND CAMARENA MEMORIAL LIBRARY

The following will constitute an operating agreement between the Friends of the Camarena Memorial Library (Friends) and the Camarena Memorial Library (Library). It will stand until and unless it is modified by mutual agreement of the Friends executive board and the Camarena Memorial Library administration. The Friends mission is to raise money and public awareness in the community to support the services and programs of the Library. As a non-profit, however, it is a distinct entity and is not a part of the Library.

The Library agrees to include the Friends in the long-term planning process to ensure that the Friends are aware of the goals and direction of the library.

The Library agrees to supply the Friends with a "Wishlist" each year that indicates the anticipated needs for Friends support.

The Library agrees to provide public space for Friends membership brochures and promotional materials.

The Library agrees to provide the Friends with staff support to assist them with development of the newsletter, mass mailing, meeting coordination, and Friends promotional materials.

The Library agrees to provide the Friends with space in the Library for book storage and sorting, book sales, and office needs.

The Friends agree to publicly support the Library and its policies.

The Friends agree that any and all monies raised will be spent exclusively for library programs, services and other Library defined needs unless otherwise agreed to by both the Friends and the Library.

The Friends agree that the library administration has the final say in accepting or declining any and all gifts made to the library.

The Friends agree to engage in advocacy efforts on behalf of the Library under the guidance of the Library and the Library's Board of Trustees.

The Friends agree that if they cease to actively fundraise and promote the Library, they will disband allowing for a new Friends group to be established in the future.

Library Administration

Friends of the Camarena Memorial Library

Signature _____

Signature _____

Printed name _____

Printed name _____



LIBRARY BOARD OF TRUSTEES

Agenda Item

AGENDA ITEM #9

Meeting Date: June 8, 2022
To: Library Board of Trustees
From: Lizeth Legaspi, Library Manager
Subject: Zip Books Grant Project Award FY 2021-22



November 23, 2021

Lizeth Legaspi
Camarena Memorial Library
850 Encinas Ave.
Calexico, CA 92231

Dear Ms. Lizeth Legaspi:

We are pleased to approve the grant application for the Zip Books Grant project for a total of \$9000 in California Library Services Act funds.

Hard copies of this correspondence will not follow. Keep the entirety of the correspondence for your files and consider these award materials your original documents. For more information, please refer to the Zip Book Guidelines located on the [State Library website](#).

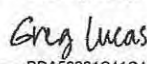
Upon receipt of a completed claim form that is free of errors or inaccurate information, the State Library processes it for routing to the Office of the State Controller which ultimately issues the check. The total time for the claim form to be processed, routed, payment issued, and mailed can be up to eight weeks, but is often a shorter timeframe. If you still have not received payment after eight weeks, please contact your grant monitor.

The Grant Monitor assigned to your project is Monica Rivas. She is available to assist you throughout the year and she can be reached via email at monica.rivas@library.ca.gov.

Please stay in touch with your Grant Monitor throughout the award period. Read the enclosed award packet thoroughly and contact your Grant Monitor if you have any questions.

Best wishes for a successful project.

Respectfully yours,

DocuSigned by:

BDA60981C41C416...
Greg Lucas

California State Librarian

Cc: Monica Rivas, monica.rivas@library.ca.gov
Lena Pham, lana.pham@library.ca.gov
Lizeth Legaspi, llegaspi@calexico.ca.gov
Lizeth Legaspi, llegaspi@calexico.ca.gov

Library – Courts Building
P.O. Box 942837
Sacramento, CA 94237-0001

916-323-9759
csl-adm@library.ca.gov
www.library.ca.gov

THE BASICS – YOUR GRANT AWARD

The following provides all the basic information about your grant and managing your grant.

Award #:	ZIP21-10
Library/Organization:	Camarena Memorial Library
Project Title:	Zip Books
Award Amount:	\$9000

Start Date:	July 1, 2021
End Date:	June 30, 2022
Please understand that it can take from six to eight weeks before grant funds are delivered. If you have not received your payment after eight weeks, please contact your grant monitor.	

REPORTING

Zip Books participants are required to provide mid-project financial and narrative reports as outlined in the grant terms and conditions (April 30, 2022); final financial and narrative reports by July 31, 2022; and updates upon request. Reports will be submitted to your grant monitor, Monica Rivas, by email at monica.rivas@library.ca.gov.

PAYMENTS

Please note this clarification regarding payments. Grant payments will be made based on the payment schedule laid out in the Grant Term and Award Documentation. Ten percent (10%) of the full grant award is withheld until the end of the project period. It is payable only if the grant recipient fulfills all project reporting requirements and expends all funds, or returns all unspent grant funds, by the time specified in the grant terms and conditions.

CONTACT

We want your project to be successful. Please work with the grant monitor and project consultant in implementing your project:

Grant Monitor:	Monica Rivas
Monitor Phone Number:	(916) 603-7159
Monitor Email Address:	Monica.rivas@library.ca.gov
Project Consultant	Lena Pham
Consultant Email Address	Lena.pham@library.ca.gov



LIBRARY BOARD OF TRUSTEES

Agenda Item

AGENDA ITEM #10

Meeting Date: June 8, 2022
To: Library Board of Trustees
From: Lizeth Legaspi, Library Manager
Subject: California State Library Park Pass Program

Lizeth Legaspi

From: Nowlain, Lisa@CSL <lisa.nowlain@library.ca.gov>
Sent: Thursday, March 31, 2022 2:03 PM
To: Lizeth Legaspi
Subject: Parks Pass instructions - Camarena

Welcome to the California State Library Parks Pass program!

Through a partnership with California State Parks and the California State Library, free State Parks vehicle-day use passes will be available for circulation at all branches of public libraries in California. Each library jurisdiction will receive at least three passes per outlet to help Californians access beautiful parks, lakes, beaches, and monuments in the State Parks system for free.

Passes will be sent out in two batches. The first round will provide 1 pass per outlet, and will arrive by Monday, April 4; the rest of the passes will be sent by mid-April. Here are the number of passes arriving in each round:

First round	2	Second round	8
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The State Parks and State Library calculated this number based on the California Poverty Measure, population density, and if the library is part of a multi-outlet system. Through those calculations, these are the suggested distribution of total passes to outlets (after the second round):

CAMARENA MEMORIAL PUBLIC LIBRARY	5
CARNEGIE TECHNOLOGY CENTER BRANCH	5

However, the number of passes sent to each location is at your discretion, as you know your libraries and communities best. Please ensure that at least one pass is available at every outlet, including mobile. Please note that the goal of the passes is to support parks access equity, removing economic barriers to Californians' park visits, and that they should be made available to those that need it or may not be using parks already.

State Parks will be creating a media campaign to celebrate the distribution of the passes for National Library Week (April 4-9), so passes should be processed and made available to the public as soon as possible. We will be communicating that the passes will be available to the public on a rolling basis.

The OCLC ascension number is 1301933782. There is a space on the hangtag to add your library barcode as well as any other identifying stickers. *Make sure you add the State Parks barcode (on the front of the pass) to the record so that you can report the pass as lost to Parks if need be.*

Suggested circulation guidelines are:

- One pass per patron at a time.
- We suggest passes are reservable in advance, with a checkout period of 1-3 weeks. To keep to the spirit of the passes being available to those who need it, we also suggest that they be non-renewable and do not float.
- Lost passes will be decommissioned by the State Parks so they won't be valid at Parks, and a replacement pass will be sent to your library for free. As part of encouraging park access equity, we encourage that no or low fees be charged for replacement, and no late fees be charged.
- We suggest no limits on number of times the pass is checked out, but to monitor if policies need to be adjusted if users are unable to access the pass fairly. For instance, if you have multiple passes, to make one a Lucky Day Pass.
- Lost or unreturned passes: please report lost or unreturned passes to the State Parks using this webform: <https://form.jotform.com/220816462832051>. You will get a replacement free of charge.

- The passes are not to be used as prizes or giveaways, and must circulate to patrons.

In addition to circulating the passes, we are hoping that libraries get creative with promoting parks and the outdoors. Funding opportunities will be opening April 4 to support programming and outreach to complement the passes and encourage park access equity (see what your local state park is [here](#)). For more information about the grant, [register for our grant information session](#). For a showcase of programming ideas on April 6, [register here](#).

FAQs, research, and general information will be live on our website by Monday at this URL <https://www.library.ca.gov/services/to-libraries/parks-pass/>. More resources, including a marketing toolkit, will be added as they are finalized next week. [Join the listserv](#) to hear how others are using the passes, program resources, and updates. Please feel free to contact me at parkspass@library.ca.gov with any questions.

Best,
Lisa Nowlain

Lisa Nowlain (she/her) | Parks Pass Program Manager
California State Library | Library Development Services
900 N Street | Sacramento, CA 95814
lisa.nowlain@library.ca.gov | 916-603-6711
Please note: I generally work Monday-Wednesday



LIBRARY BOARD OF TRUSTEES

Agenda Item

AGENDA ITEM #11

Meeting Date: June 8, 2022
To: Library Board of Trustees
From: Lizeth Legaspi, Library Manager
Subject: Acceptance of California Library Literacy Services Projected Award

Lizeth Legaspi

From: Jeffredo, Allyson@CSL <allyson.jeffredo@library.ca.gov>
Sent: Friday, April 22, 2022 12:06 PM
To: Lizeth Legaspi
Cc: Schwartzberg, Beverly@CSL
Subject: 2022-2023 CLLS Projected Award - Camarena Memorial Public Library

Dear Lizeth,

Please find below the projected California Library Literacy Services (CLLS) award amount for 2022-2023. Please use this projected amount to construct your Adult Literacy Services and Family Literacy Services budget in your 2022-2023 CLLS Continuing Libraries Application.

Please note: This email represents a preliminary notification of your projected award amount for 2022-2023. It is intended to help you complete your 2022-2023 CLLS Continuing Libraries Application form. It does not replace the formal award letter and award packet.

All projected award amounts are tentative and subject to change. They cannot be confirmed until the state budget is passed in June 2022.

Because of the effects of the pandemic on CLLS programs across the state, the projected CLLS Adult Literacy Services award amounts have been calculated using a three-year average from data reported in libraries' 2018-2019 Final Reports, 2019-2020 Final Reports and 2020-2021 Final Reports. For those libraries whose Adult Literacy programs began in 2021-2022, these awards remain the same for the first three years of CLLS program participation.

Similarly, the projected CLLS Family Literacy Services award amounts have been calculated using a three-year average from data reported in the 2018-2019 Final Reports, 2019-2020 Final Reports and 2020-2021 Final Reports. For those libraries whose Family Literacy programs began in 2021-2022, awards are based on projected program plans.

CAMARENA MEMORIAL PUBLIC LIBRARY's 2022-2023 projected CLLS award amounts are:

Adult Literacy Services: \$34,874
Family Literacy Services: \$10,000

If you have any questions or need any additional support, please let me know. You may also schedule a one-on-one meeting during my open office hours here: <https://calendly.com/allyson-jeffredo/clls-general-questions>.

Thank you,

Allyson

ALLYSON JEFFREDO | LITERACY & GRANTS ANALYST
California State Library | Library Development Services

900 N Street | Sacramento, CA 95814
Allyson.Jeffredo@library.ca.gov | (916) 603-6709
[Click here to schedule a one-on-one meeting](#)

CURRENTLY READING: *How High We Go in the Dark* by Sequoia Nagamatsu





LIBRARY BOARD OF TRUSTEES

Agenda Item

AGENDA ITEM #12

Meeting Date: June 8, 2022
To: Library Board of Trustees
From: Lizeth Legaspi, Library Manager
Subject: Friends of the Library Report



LIBRARY BOARD OF TRUSTEES

Information

CAMARENA MEMORIAL LIBRARY
MONTHLY REPORT

April 2022

		Library	YTD	Carnegie	YTD
CIRCULATION					
ADULT					
	Books	136	1572		
	Videos, DVDs & CD	0	5		
	Non-book materials (printed matters)	18	94		
	AV (audiobooks & language courses)	4	8		
	Total Adult Circulation	158	1679		
JUVENILE					
	Books	295	3970		
	Videos, DVDs & CD	0	0		
	Non-book materials (printed matters)	54	740		
	AV (books w/cassette)	0	0		
	Total Juvenile Circulation	349	4710		
ADULT					
	Non-English materials	36	256		
JUVENILE					
	Non-English materials	34	690		
	Total Non-English Materials	70	946		
ZIP BOOKS					
	Total Zip Book requests	96	230		
DIGITAL MATERIALS					
	BookFLIX	51	2434		
	Brainfuse JobNow & VetNow	5	151		
	Hoopla	107	1268		
	LHH	76	330		
	TumbleMath	6	49		
	Tutor.com	6	21		
	TrueFLIX	49	178		
	Total Digital Materials	396	4661		
	TOTAL CIRCULATION	973	11996		
SERRA/ILL					
	ILL requested	0	0		
	ILL loaned	0	0		
QUESTIONS					
	Reference	11	232		
	Information	186	1507		
	Technology	13	270		
	TOTAL QUESTIONS	210	2009		
	In-house use of materials	372	4116		
	In-house use of equipment	0	11		
	Wi-Fi users at CTC	0	0		
	Internet access (CML)	31	260		
COLLECTION					
ADULT					
	New books	25	351		
	Non-cataloged materials added (PB)	0	0		
	Withdrawals	3	268		
	Non-cataloged materials withdrawn (PB)	0	3		
	Videos, Audiobooks & DVD's	0	2		
	Videos, Audiobooks & DVD's withdrawn	0	0		
JUVENILE					
	New books	21	431		
	Non-cataloged materials added (PB)	3	23		
	Withdrawals	0	16		
	Non-cataloged materials withdrawn (PB)	0	0		
	Videos, Audiobooks & DVD's	0	0		
	Videos, Audiobooks & DVD's withdrawn	0	0		
REGISTERED INTERNET USERS					
		18	139		
LIBRARY CARDS ISSUED (new & renewal)					
	Adult	33	367		
	Juvenile	23	161		
	Total hours library open to the public per month	93	710		
	Entry count	2186	15002		
	Snacks provided at the Library	685	8495		

CAMARENA MEMORIAL LIBRARY — CALENDAR OF ACTIVITIES



JUNE 2022



<https://calexicolibrary.org>


Monday	Tuesday	Wednesday	Thursday	Friday
		1 Storytime 12:00 pm, AGES 3-5 HOMEWORK HELP 3:00 pm, AGES 6-12 ESL CLASS 5:30 pm, 18+, CTC	2 HOMEWORK HELP 3:00 pm, AGES 6-12 LET'S TALK VIA ZOOM 5:30 pm, 18+ ESL CLASS 5:30 pm, 18+, CTC	3 LIBRARY CLOSED
6 HOMEWORK HELP 3:00 pm, AGES 6-12 FREE SNACK TO GO 3:00 pm, AGES 1-18	7 HOMEWORK HELP 3:00 pm, AGES 6-12 ESL CLASS 5:30 pm, 18+, CTC	8 HOMEWORK HELP 3:00 pm, AGES 6-12 ESL CLASS 5:30 pm, 18+, CTC	9 HOMEWORK HELP 3:00 pm, AGES 6-12 ESL CLASS 5:30 pm, 18+, CTC	10
13 RAISE A READER <i>Shake, Rattle & Read</i> 9:00 am, 0-18 months Tales for Tots 9:45 am, 18-36 months Freshfood Fever 11:00 am, 3-5 years old's FREE LUNCH TO GO 2:00 pm, AGES 1-18 FAMILY LITERACY PROGRAM @ 5:00 pm, AGES 0-5, CML 	14 ESL CLASS 5:30 pm, 18+, CTC 	15 ESL CLASS 5:30 pm, 18+, CTC	16 ESL CLASS 5:30 pm, 18+, CTC	17 LIBRARY CLOSED
<div style="border: 2px solid yellow; padding: 5px; display: inline-block;"> Family Summer Reading Program June 21—August 10, 2022 Register at https://calexicolibrary.org/summer </div>				
20 JUNETEENTH OBSERVED LIBRARY CLOSED 	21 GAME DAY 1:00 pm, AGES 6-12 FREE LUNCH TO GO 2:00 pm, AGES 1-18 BABY TIME 5:00 pm, AGES 0-5 LIBRARY LEARNERS BOOK CLUB 5:30 pm, 18+, CTC ESL CLASS 5:30 pm, 18+, CTC	22 STORYTIME 12:00 pm, AGES 3-5 LET'S MEET... CONSCIOUS DISCIPLINE PRESENTATION 2:00 pm, ALL AGES TEEN TIMES 3:30 pm, AGES 13-17 ESL CLASS 5:30 pm, 18+, CTC	23 STEAM LAB 1:00 pm, AGES 6-12 LET'S TALK CONVERSATION GROUP 5:30 pm, 18+ ESL CLASS 5:30 pm, 18+, CTC	24 PAINT TIME 12:00 pm, AGES 6-12 VIRTUAL STORYTIME 2:00 pm, AGES 3+ BOOKS INTO MOVIES 2:00 pm, 18+ LIBRARIES ON THE SPECTRUM Join us for social story hour! 5:30-7:00 pm
27 TODDLER PLAYTIME 11:00 am, AGES 0-5 ARSTY MONDAYS 1:00 pm, AGES 6-12 FREE LUNCH TO GO 2:00 pm, AGES 1-18 RAISE A READER 2:00 pm, 0-18 months 2:45 pm, 18-36 months 4:00 pm, 3-5 years old's LET'S R.E.A.D. BOOK CLUB 5:00 pm, 18+	28 GAME DAY 1:00 pm, AGES 6-12 BABY TIME 5:00 pm, AGES 0-5 ESL CLASS 5:30 pm, 18+, CTC	29 STORYTIME 12:00 pm, AGES 3-5 LET'S MEET... CARRILLO NATIONAL MONUMENT PRESENTATION 2:00 pm, ALL AGES TEEN TIMES 3:30 pm, AGES 13-17 ESL CLASS 5:30 pm, 18+, CTC	30 STEAM LAB 1:00 pm, AGES 6-12 LET'S TALK CONVERSATION GROUP 5:30 pm, 18+ ESL CLASS 5:30 pm, 18+, CTC 	

LOCATIONS

CAMARENA MEMORIAL LIBRARY
 850 Encinas Ave. | Calexico, CA | (760) 768-2170
library@calexico.ca.gov

Library Schedule

WEEK DAY	IN-PERSON	CURBSIDE
Monday thru Thursday	2:00-7:00 pm	9:00-1:00 pm
Friday (every other week)	12:00-5:00 pm	9:00-11:00 am



CARNEGIE TECHNOLOGY CENTER
 420 Heber Ave. | Calexico, CA | (760) 357-5525
carnegie.library@calexico.ca.gov

Open for ESL Class only




@camarenalibrary



@camarena.memorial

For your safety & ours, we strongly recommend the use of a face mask when you visit

BIBLIOTECA CAMARENA — CALENDARIO DE ACTIVIDADES



JUNIO 2022



<https://spanish.calexicolibrary.org>

Lunes	Martes	Miércoles	Jueves	Viernes
		1 12:00 pm, EDAD 3-5 AYUDA CON TAREAS 3:00 pm, EDAD 6-12 CLASE DE ESL 5:30 pm, 18+, CTC	2 AYUDA CON TAREAS 3:00 pm, EDAD 6-12 VAMOS A PLATICAR POR ZOOM 5:30 pm, 18+ CLASE DE ESL 5:30 pm, 18+, CTC	3 CERRADO
6 AYUDA CON TAREAS 3:00 pm, EDAD 6-12 APERITIVOS GRATIS PARA LLEVAR 3:00 pm, EDAD 1-18	7 AYUDA CON TAREAS 3:00 pm, EDAD 6-12 CLASE DE ESL 5:30 pm, 18+, CTC	8 AYUDA CON TAREAS 3:00 pm, EDAD 6-12 CLASE DE ESL 5:30 pm, 18+, CTC	9 AYUDA CON TAREAS 3:00 pm, EDAD 6-12 CLASE DE ESL 5:30 pm, 18+, CTC	10
13 RAISE A READER Push, Pull & Roll 9:00 am, 0-18 meses Take for Text 9:45 am, 18-36 meses Preschool Power 11:00 am, 3-5 años COMIDA GRATIS PARA LLEVAR 2:00 pm, EDAD 1-18 PROGRAMA FAMILIAR DE ALFABETIZACION @ 5:00 pm, EDAD 0-5, CML	14 CLASE DE ESL 5:30 pm, 18+, CTC	15 CLASE DE ESL 5:30 pm, 18+, CTC	16 CLASE DE ESL 5:30 pm, 18+, CTC	17 CERRADO
 Programa Familiar de Lectura de Verano 21 de junio—10 de agosto, 2022 Regístrate en https://spanish.calexicolibrary.org/summer				
20 JUNETEENTH CERRADO 	21 DIA DE JUEGOS 1:00 pm, EDAD 6-12 COMIDA GRATIS PARA LLEVAR 2:00 pm, EDAD 1-18 TIEMPO DE BEBES 5:00 pm, EDAD 0-5 LIBRARY LEARNERS CLUB DE LECTURA 5:30 pm, 18+, CTC CLASE DE ESL 5:30 pm, 18+, CTC	22 HORA DEL CUENTO 12:00 pm, EDAD 3-5 VAMOS A CONOCER... PRESENTACION SOBRE DISCIPLINA 2:00 pm, TODAS LAS EDADES TIEMPO DE JOVENES 3:30 pm, EDAD 13-17 CLASE DE ESL 5:30 pm, 18+, CTC	23 STEAM LAB 1:00 pm, EDAD 6-12 VAMOS A PLATICAR GRUPO DE CONVERSACION 5:30 pm, 18+ CLASE DE ESL 5:30 pm, 18+, CTC	24 TIEMPO DE PINTURA 12:00 pm, EDAD 6-12 HORA DEL CUENTO VIRTUAL 2:00 pm, EDAD 3+ LIBROS EN PELICULAS 2:00 pm, 18+ Ven a una hora del cuento! 5:30-7:00 pm
27 TIEMPO DE JUGAR 11:00 am, EDAD 0-5 LUNES DE ARTE 1:00 pm, EDAD 6-12 COMIDA GRATIS PARA LLEVAR 2:00 pm, EDAD 1-18 RAISE A READER 2:00 pm, 0-18 meses 2:45 pm, 18-36 meses 4:00 pm, 3-5 años VAMOS A LEER CLUB DE LECTURA 5:00 pm, 18+	28 DIA DE JUEGOS 1:00 pm, EDAD 6-12 TIEMPO DE BEBES 5:00 pm, EDAD 0-5 CLASE DE ESL 5:30 pm, 18+, CTC	29 HORA DEL CUENTO 12:00 pm, EDAD 3-5 VAMOS A CONOCER... CABRILLO NATIONAL MONUMENT 2:00 pm, TODAS LAS EDADES TIEMPO DE JOVENES 3:30 pm, EDAD 13-17 CLASE DE ESL 5:30 pm, 18+, CTC	30 STEAM LAB 1:00 pm, AGE5 6-12 VAMOS A PLATICAR GRUPO DE CONVERSACION 5:30 pm, 18+ CLASE DE ESL 5:30 pm, 18+, CTC	

UBICACIONES

BIBLIOTECA CAMARENA
 850 Encinas Ave. | Calexico, CA | (760) 768-2170
library@calexico.ca.gov

Horario

DIA DE LA SEMANA	EN-PERSONA	ESTACIONAMIENTO
Lunes a jueves	2:00-7:00 pm	9:00-1:00 pm
Viernes (cada otra semana)	12:00-5:00 pm	9:00-11:00 am

CENTRO DE TECNOLOGIA CARNEGIE
 420 Heber Ave. | Calexico, CA | (760) 357-5525
carnegielibrary@calexico.ca.gov

Abierto para la clase de ESL únicamente



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@camarena.memorial

Para su seguridad y la nuestra, le recomendamos el uso de cubre bocas cuando nos visite.